

CHAPTER 4

DATA COLLECTION FORMS

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#### 4.1 FGIS-922, "INSPECTION AND WEIGHING REPORT"

The FGISonline Domestic/Export Counts (DEC) collects the number of inspection and weighing services performed under the United States Grain Standards Act (USGSA) by type of carrier on a monthly basis. The information source for the DEC is the Inspection and Weighing Report (FGIS-922).

Form FGIS-922 is completed by all official agencies and field offices. Information reported on the form FGIS-922 is used by FGIS field offices to assess fees for FGIS supervision of official inspection and weighing services performed by official agencies. Information recorded on the forms must be accurate and legible.

The form records the type and number of inspection and weighing services performed under the USGSA, as amended, and implements section 800.155(a) of the regulations. The form includes the inspection and weighing services as listed in the USGSA Service Table for both Canada and the United States.

The responsibilities for completing for FGIS-922 are as follows:

- a. Agency Responsibilities. Monthly, each agency must:
  - (1) Report the number and type of each official inspection and weighing service performed by the official agency. Report only those services performed under the authority of the USGSA. Do not include inspections and weighing services performed under the Agricultural Marketing Act of 1946 (AMA).
  - (2) Fax, email, or mail completed form(s) to the FGIS field office no later than 5 working days after the end of the reporting month. (Agencies that cannot meet the deadline, must notify their FGIS field office and provide a reasonable completion date not to exceed 10 working days after the end of the reporting month.)
  - (3) Notify the FGIS field office of any corrections to previous reports and submit a corrected form. Clearly mark corrected reports "CORRECTED" at the top of the form.

b. FGIS Field Office Responsibilities.

- (1) Report the number and type of each official inspection and weighing service performed by the official agency. Report only those services performed under the authority of the USGSA. Do not include inspection and weighing services performed under the Agricultural Marketing Act of 1946 (AMA).
  - (a) Review all forms FGIS-922 for completeness including those received from official agencies. Contact appropriate agencies for missing reports and request completion date that will not exceed 10 working days.
  - (b) Use the information on form FGIS-922 to report the billing information to be forwarded to the GIPSA Billing Application (GBA).
  - (c) Assemble the forms FGIS-922 for all service points in the circuit. Within **10** working days after the reporting month, input the reports directly into the Domestic/Export Counts (DEC). (Notify DEC Administrators of any missing reports.)
  - (d) Submit all corrections to previous reports to, DEC Administrators.
- (2) At least once a year, review the Inspection and Weighing Reports for each official agency. The field office manager (FOM) is responsible for selecting the best possible method to perform this review. Report any mistakes found through the appropriate supervisory channels to the Field Management Division, Office of the Director.

c. Availability of Forms. The FGIS-922 is available on the GIPSA web site. For the link click [here](#) or go to [www.gipsa.usda.gov](http://www.gipsa.usda.gov), then click on Federal Grain Inspection, then click on FGIS Forms.

The responsibilities for billing FGIS-922 are as follows:

a. FGISonline IT System Support.

- (1) On the **20<sup>th</sup> of each month** the automated billing process will be run to assess fees for FGIS supervision of official inspection and weighing services performed by official agencies and imported into GIPSA Billing Application (GBA) with prior month detail billing records.
- (2) Notify the GBA Administrator of any errors received during the loading of GBA records.

b. FGIS Field Office Responsibilities.

- (1) **On or after the 20<sup>th</sup> of each month**, Field Offices are to:
  - d. Review billing detail lines loaded in GBA before the Account Statement close date.
  - e. Notify GBA Administrator of any errors, by providing a copy of the FGIS-922, Billing Number, and line with the discrepancy.
  - c. After validation of information submit in GBA for FMMI processing.
- (2) If requested by customers, offices can provide PDF copy of billings to customers to include line comments.

c. FGISonline Project Manager (GBA Administrator).

- (1) Monthly on the **20<sup>th</sup> of each month** verify open bills are loaded in GBA.
- (2) Notify the DEC Administrators and FGISonline IT System Support of any discrepancies found by FGIS Field Office staff [before account statements are issued] and/or Agencies [after account statements are issued]
- (3) Work with appropriate staff to insure all modifications are applied to the appropriate system (i.e. IDW, DEC, and GBA) for uniformity and record modification for tracking and auditing purposes.

# FORM FGIS-922, INSPECTION AND WEIGHING REPORT

<p style="text-align: center;">U.S. DEPARTMENT OF AGRICULTURE GRAIN INSPECTION PACKERS AND STOCKYARDS ADMINISTRATION FEDERAL GRAIN INSPECTION SERVICE</p> <p style="text-align: center;"><b>INSPECTION AND WEIGHING REPORT</b> <i>(TYPE AND NUMBER OF INSPECTIONS AND WEIGHINGS PERFORMED UNDER THE UNITED STATES GRAIN STANDARDS ACT)</i></p>	<p>According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0580-0013. The time required to complete this information collection is estimated to average 40 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.</p> <p>WARNING: This report is required by the U.S. Grain Standards Act (7 U.S.C. 71 <i>et seq.</i>). Any person who knowingly makes false statements may be subject to criminal (fine or imprisonment or both under 18 U.S.C. 1001) and administrative penalties.</p>	MO & YR (1)	SSF CODE (2)	FORM APPROVED OMB NO 0580-0013
FIELD OFFICE NAME (3)	OFFICIAL AGENCY NAME (4)	SERVICE POINT NAME (5)		
<b>INSPECTION REPORT</b> (7)	<b>NUMBER OF INSPECTIONS</b> (6)	BARGE	LOCAL (lbs)	SACKED (lbs) SUBMITTED
FULL GRADE				
FACTOR ONLY				
OFFICIAL CRITERIA ONLY				
OFFICIAL COMMERCIAL INSPECTION SERVICE				
WAREHOUSEMAN SAMPLE				
REINSPECTION				
SAMPLE ONLY				
STOWAGE EXAMINATION ONLY				
<b>OFFICIAL CRITERIA REPORT</b> (8)	<b>NUMBER OF OFFICIAL CRITERIA TESTS</b>		BARGE	LOCAL SACKED SUBMITTED
AFATOXIN				
BARLEY PROTEIN				
CORN OIL				
CORN PROTEIN				
CORN STARCH				
CORN PROTEIN/OIL/STARCH				
CORN PRESENCE OF WAXY				
CORN STRESS CRACKED				
DEOXYNIVALENOL				
FUMONISIN				
OATS SIZING				
SOYBEAN OIL				
SOYBEAN PROTEIN				
SOYBEAN PROTEIN				
SOYBEAN CRACKED SEEDCOATS				
NAME (11)	DATE (12)			

FORM FGIS-922, (Reverse) INSPECTION AND WEIGHING REPORT

<p>U.S. DEPARTMENT OF AGRICULTURE                  GRAIN INSPECTION PACKERS AND STOCKYARDS ADMINISTRATION                  FEDERAL GRAIN INSPECTION SERVICE</p> <p style="text-align: center;"><b>INSPECTION AND WEIGHING REPORT</b>                  (TYPE AND NUMBER OF INSPECTIONS AND WEIGHINGS PERFORMED UNDER THE UNITED STATES GRAIN STANDARDS ACT)</p>	<p>According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0380-0013. The time required to complete this information collection is estimated to average 40 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.</p> <p><b>WARNING:</b> This report is required by the U.S. Grain Standards Act (7 U.S.C. 71 et seq.). Any person who knowingly makes false statements may be subject to criminal (fine or imprisonment or both) under 18 U.S.C. 1001 and administrative penalties.</p>	<p>FORM APPROVED OMB NO 0380-0013</p>	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width: 15%;">MO &amp; YR</td> <td style="width: 15%;">SSP CODE</td> </tr> </table>	MO & YR	SSP CODE	
MO & YR	SSP CODE					
<p>FIELD OFFICE NAME</p>		<p>OFFICIAL AGENCY NAME</p>				
<p>OFFICIAL AGENCY NAME</p>		<p>SERVICE POINT NAME</p>				
<b>NUMBER OF OFFICIAL CRITERIA TEST</b>						
<b>OFFICIAL CRITERIA REPORT</b>	TRUCK	RAIL	BARGE	LOCAL	SACKED	SUBMITTED
SOYBEAN HILUM PURITY						
SOYBEAN SEED COUNT						
SOYBEAN SEED SIZING						
SOYBEAN SHRIVELED/WRINKLED						
OCHRATOXIN						
SUNFLOWER OIL						
WET GLUTEN						
WHEAT HARDNESS						
WHEAT PROTEIN						
ZEARALENONE						
<b>9 WEIGHING REPORT</b>						
CLASS X	TRUCK	RAIL	BARGE	LOCAL (lbs)	SACKED (lbs)	SUBMITTED
INBOUND						
OUTBOUND						
EXPORT						
OTHER						
CLASS Y						
INBOUND						
OUTBOUND						
OTHER						
<b>10 WEIGHING ONLY REPORT</b>						
CLASS X	<b>NUMBER OF WEIGHINGS ONLY</b>					
INBOUND						
OUTBOUND						
EXPORT						
OTHER						
CLASS Y						
INBOUND						
OUTBOUND						
OTHER						

Instructions for Completing  
FGIS-922, "Inspection and Weighing Report"

1. Enter 4 digits to show the month/year for which the report was prepared (i.e., MMYY format).
2. Enter the 6-digit code for the specified service point, main service point of official agency, or the FGIS service point where the inspection and/or weighing services were performed. Refer to the FGISonline Organizations and Personnel Application (OPA) under Service Points for the respective code numbers.
3. Enter the name of the FGIS field office.
4. Enter the name of the delegated State or designated official agency. Leave blank if official inspections and/or weighing services were performed by FGIS.
5. Enter the name of the specified service point, main service point of official agency, or FGIS service point where inspections and/or weighing services were performed.
6. The following definitions apply to the columns:

Truck – The total number of domestic and export truck and trailer sample-lot inspections performed.

Rail – The total number of domestic and export railcar sample-lot inspections performed.

Barge – The total number of domestic sample-lot inspections performed. Do not include containerized cargo inspections.

**NOTE:** For the inspection of a composite sample or when a loading log is used for a unit train or lash barges, report the number of carriers represented by the composite sample that are recorded on the loading log.

Local – The total number of pounds (lbs) for local-movement inspections performed (e.g., in-house bin transfers, run-backs, bin samples, or off grade containers unloaded).

Sacked – The total number of pounds (lbs) for sample-lot inspections and weight lots performed on sacked grain in a warehouse. When sampling or otherwise inspecting sacked grain in a warehouse on which the loading of the final carrier is officially witnessed during the same reporting period, count the inspection by the carrier type instead of reporting pounds in the SACKED column. For example, if an agency samples sacked grain for grade in a warehouse one week and then observes the loading of that lot into a barge the next week, the service should be reported as a count in the BARGE column.

Submitted – The total number of submitted sample inspections performed.

7. For the inspection report use the following instructions.

**Full Grade.** Enter the number of official inspections for grade by carrier or type of inspection. Do not include official commercial inspection services and warehouseman sample services.

**Factor Only.** Enter the number of official inspections for official “factor only” by carrier or type of inspection. **Do not include factor only inspections in the “Full Grade” line.** Do not include official commercial inspection services and warehouseman sample services.

**Official Criteria Only.** Enter the number of official criteria inspections that are performed without any other service requests for each carrier or type of inspection. Do not include official commercial inspection services and warehouseman sample services.

**Official Commercial Inspection Service.** Enter the number of OCIS inspections (full grade, factor only, and official criteria only inspections) by carrier or type of inspection.

**Warehouseman Sample.** Enter the number of warehouseman sample (yellow certificate) inspections (full grade, factor only, and official criteria only inspections) by carrier or type of inspection.

**Reinspection.** Enter the number of reinspections by carrier or type of inspection. For the reinspection of a composite sample or when a loading log is used for a unit train or lash barges, report the number of carriers represented by the reinspection service. This service applies to all reinspection services including OCIS and warehouseman sample services. (Supervision fees are not assessed on reinspections. Data is collected to show market service requests by carrier or type of inspection.)

**Sample Only.** Enter the number of official sampling services by carrier or type of inspection.

**Stowage Examination Only.** Enter the number of stowage only examinations by type of carrier. Include only stowage examinations for which a stowage examination certificate was issued. Do not include stowage examinations performed on official inspections already reported above. (Supervision fees are not assessed on stowage examination only services).

8. For the **official criteria report** use the following instructions.

**Aflatoxin, Barley Protein, Corn Oil, Corn Protein, Corn Starch, Corn Protein/Oil/Starch, Corn Presence of Waxy, Corn Stress Cracked, Deoxynivalenol, Fumonisin, Oats Sizing, Soybean Oil, Soybean Protein, Soybean Oil/Protein, Soybean Cracked Seedcoats, Soybean Hilum Purity, Soybean Seed Count, Soybean Seed Sizing, Soybean Shriveled/Wrinkled, Ochratoxin, Sunflower Oil, Wet Gluten, Wheat Hardness, Wheat Protein, Zearalenone.** Enter the number of official criteria inspections for each carrier or type of inspection (e.g., a 5 car composite sample for aflatoxin would be shown as “Aflatoxin Rail 1”). Enter the number of official criteria inspections for each carrier or type of inspection. Include inspections that are performed separately or in conjunction with an inspection performed for official grade and/or official factors. *Services that are performed separately (inspection for grade or factor only was not requested for the lot/sample) are reported in the Inspection Report section under “Official Criteria Only”.*

**NOTE: When a combination of oil, protein, and/or starch inspections are performed on a lot or submitted sample, report these inspections only on the Corn Protein/Oil/Starch or Soybean Oil/Protein line, as applicable.**

9. For the **Weighing Report** use the following instructions.

Enter the number of carriers weighed in conjunction with another service reported in the Inspection Report section according to the type of service (Class X or Class Y), type of movement, and type of carrier.

The following definitions apply to each carrier type:

Truck – Total number of trucks or trailers weighed.

Rail – Total number of railcars weighed. Count each railcar of a unit train as a separate carrier.

Barge – Total number of barges weighed.

Local – The total number of pounds (lbs) officially weighed in conjunction with another service provided and reported under the Inspection Report section. An example of the movement type “Local” would be a **railcar** being officially weighed and going off grade not being exported, unloaded and becoming local.

Sacked – The total number of pounds (lbs) officially weighed in conjunction with another service provided and reported under the Inspection Report section (see number 6 "Sacked" under definitions for warehouse service).

10. For the **weighing only report** use the following instructions.

Enter the number of carriers weighed **not in conjunction with** another service reported in the Inspection Report section according to the type of service (Class X or Class Y), type of movement, and type of carrier.

The following definitions apply to each carrier type:

Truck – Total number of trucks or trailers when weighing is the only service performed.

Rail – Total number of railcars when weighing is the only service performed. Count each railcar of a unit train as a separate carrier.

Barge – Total number of barges when weighing is the only service performed.

Local – The total number of pounds (lbs) when weighing is the only service performed.

Sacked – The total number of pounds (lbs) when weighing is the only service performed on sacked grain in a warehouse (see number 6 "Sacked" under definitions for warehouse service).

11. Name of the field office manager, agency manager, or responsible official in charge, as appropriate, who completed the report.
12. Enter the date report was completed.

#### **4.2 FGIS-938, "REPORT OF GRAIN INSPECTED AND WEIGHED FOR EXPORT"**

The FGISonline Domestic/Export Counts (DEC) collects information on all export grain shipments. It also collects information on outbound non-export shipments from export locations where FGIS employees perform inspection and weighing services and non-export container shipments where official agencies perform inspection and weighing services. This is done to enable calculation of the administrative tonnage fees. The information source for DEC is the "Report of Grain Inspected and Weighed for Export", the FGIS-938.

Form FGIS-938 is completed by all official agencies and field offices where export grain inspections are performed. Information reported on the form FGIS-938 is used for:

- a. Internal Quality Control Purposes. Provide FGIS with grain export information for use in publishing periodic export grain quality reports, reviewing grain standards, responding to inquiries about foreign complaints, analyzing other aspects of FGIS programs; and
- b. External Marketing Information. Provide Departmental and other Governmental agencies with timely and accurate export grain volume reports to satisfy their external and internal reporting requirements.

Information contained in the export shipment reports may not be released by FGIS or official agency personnel without approval of the Administrator, Deputy Administrator, or the FGIS Freedom of Information Officer, as appropriate.

- c. Agency Responsibilities. Each agency must:
  - (1) Complete a form FGIS-938 whenever grain is inspected and/or weighed for export and/or non-export container shipments.
  - (2) Complete a separate form FGIS-938 for each export lot regardless of carrier type. The exception to this is the grouping of single lot rail car, containers, or trucks. See "Reporting procedures", i.(1).
  - (3) If the agency has a version of software which allows saving the filled-out form, email the saved file to the agency's respective field office. Otherwise, fax completed forms promptly to the FGIS field office each reporting period. **A reporting period is a 7-day week from 12:00 AM, Friday through midnight Thursday.** All reports must be submitted to the field office each week by 12:00 PM on Fridays in time for data entry into DEC. Reports should be submitted earlier in the week if time allows.
  - (4) Notify the FGIS field office of any corrections to previous reports and submit a corrected form. Clearly mark corrected reports "CORRECTED" at the top of the form.
- d. FGIS Field Office Responsibilities. Each office must:
  - (1) Complete a form FGIS-938 whenever grain is inspected and/or weighed for export.
  - (2) Complete a separate form FGIS-938 for each export lot regardless of carrier type. The exception to this is the grouping of single lot rail car, containers, or trucks. See "Reporting procedures", i. (1).

- (3) Review all forms FGIS-938 for completeness including those received from official agencies.
- (4) Assemble the forms FGIS-938 for all service points in the circuit each reporting period. **A reporting period is a 7-day week from 12:00 AM, Friday through midnight Thursday.** Enter all reports into DEC by COB on Fridays each reporting period. Weekend data entry is permitted as needed.

The records for a reporting period will be reviewed and moved to history by the DEC Administrator every Monday morning (7 AM Eastern). DEC will not be available to enter records between 7 AM and 10 AM Eastern every Monday morning or on Tuesday mornings following a federal holiday. After DEC Administrator moves the records to history, corrections must be emailed on corrected forms.

- (5) File the form FGIS-938 with the respective export shipment file. If more than one form FGIS-938 is completed for any export lot (e.g., an agency completed a form FGIS-938 as a worksheet and telephoned the information to a field office where it was transcribed to another form FGIS-938), ensure that the form FGIS-938 serial number on file at the field office/agency matches the serial number of the form FGIS-938 which was used as the data entry document. Space is provided on the Form FGIS-938 for a serial number. The DEC data entry screen assigns the serial number; manually enter this number in the space provided (#3) for hardcopy filing of the form.
  - (6) Periodically review the accuracy of forms FGIS-938 completed in their circuit.
  - (7) Use the information provided from the FGIS-938 to validate administrative tonnage fee billing information uploaded in to the GIPSA Billing Application (GBA).
- e. Availability of Forms. Download the latest revisions of the form [here](#), or go to [www.gipsa.usda.gov](http://www.gipsa.usda.gov), then click on Federal Grain Inspection, followed by clicking on FGIS Forms.

The responsibilities for billing FGIS-938 are as follows:

f. FGISonline IT System Support.

- (1) Each week on Monday morning (except weeks where Monday is a federal holiday, Tuesday morning will be used) an automated billing process will be run to populate GIPSA Billing Application (GBA) with the prior week's **7-day week from 12:01 AM Friday through midnight Thursday** billing records for administrative tonnage.
- (2) Will notify the GBA Administrator of any errors received during the loading of GBA records.

g. FGIS Field Office Responsibilities.

- (1) Each week **on or after the Monday (or Tuesday) data is loaded**, Field Offices are to:
  - (a) Review billing detail lines loaded in GBA before the Account Statement close date.
  - (b) Notify GBA Administrator of any errors, by providing a copy of the FGIS-938, Billing Number, and line with the discrepancy.
  - (c) After validation of information submit in GBA for FMMI processing.
- (2) If requested by customers, offices can provide PDF copy of billings to customers to include line comments.

h. FGISonline Project Manager (GBA Administrator).

- (1) Weekly on Monday (or Tuesday) verify open bills are loaded in GBA.
- (2) Notify the GRASYS and FGISonline IT System Support of any discrepancies found by FGIS Field Office staff [before account statements are issued] and/or Customers [after account statements are issued]
- (3) Work with appropriate staff to insure all modifications are applied to the appropriate system (i.e. IDW, DEC, and GBA) for uniformity and record modification for tracking and auditing purposes.

Reporting Procedures.

- (1) For each reporting period, group rail cars, containers, or trucks which were certificated as single lots or recertified as combined lots into categories of similar grade, grain, special grade, destination, and type of service. Prepare a separate form FGIS-938 for each reportable category for each specified service point. A unique Carrier Identification must be used for each FGIS-938. When more than 1-day's activities are grouped, use the most recent certification date for the "Certificate Date" entry on form FGIS-938, however, billing will be based on that reported certificate date.

For example, during the reporting period, rail cars are inspected and/or weighed for export at two specified service points within an agency circuit. The following is a record of the daily activities at each location.

Point A						
Date	Type Service	No. of Cars	Grade	Grain	Quantity (lb)	Destination
10/8/03	Insp. Only	12	2	YC	2 100 000	Mexico
10/9/03	Insp/Weigh	30	2	YC	5 250 077	Mexico
10/10/03	Insp/Weigh	45	2	YC	7 875 093	Mexico
10/10/03	Insp. Only	45	2	YC	7 875 000	Mexico

Point B						
Date	Type Service	No. of Cars	Grade	Grain	Quantity (lb)	Destination
10/6/03	Insp. Only	30	2	YSB	5 625 000	Mexico
10/6/03	Insp. Only	30	2	YC	5 250 000	Mexico
10/8/03	Insp. Only	30	2	YC	5 250 000	Mexico
10/9/03	Insp. Only	45	2	YSB	8 437 500	Mexico
10/10/03	Insp. Only	50	2	YSB	9 375 000	Mexico

Prepare four FGIS-938's for these shipments. For Point A prepare two reports. On the first, group the 57 "Insp. Only - 2 YC" rail cars together. Use "10/10/03" as the certificate date. On the second report for Point A, group the 75 "Insp/Weigh - 2 YC" railcars together. Use "10/10/03" as the certificate date.

For Point B prepare two more FGIS-938 reports. On the first, group the 125 "Insp. Only - 2 YSB" railcars together. Use "10/10/03" as the certificate date. On the second report for Point B, group the 60 "Insp. Only - 2 YC" railcars together. Use "10/8/03" as the certificate date.

- (2) Complete a separate form FGIS-938 for each railcar lot inspected under the Cu-Sum plan.
- (3) Complete a separate form FGIS-938 for unit train railcars not graded under the Cu-Sum plan, (e.g., railcar samples composited for grading). The same applies for composite samples for containers. A unique carrier identification must be used for each FGIS-938.
- (4) Only report intercostal movements of grain or non-standardized grains within the continental United States or shipments to U.S. territories when the service is performed by FGIS employees and non-export grain container shipments performed by official agencies. These are shipments that the administrative tonnage fees apply too. Note: These shipments are input into DEC under Miscellaneous Input Maintenance.
- (5) Report the most recent inspection results for each lot, regardless of whether they represent an original inspection, reinspection, or appeal inspection. If review inspection results became available after the form FGIS-938 data was transmitted and the superseding factor results differ from the original inspection results, change the data using the DEC online data entry screens. If the factor result(s) cannot be changed online at the field office, fax the revised report to the DEC Administrator.

FGIS-938, "REPORT OF GRAIN INSPECTED AND WEIGHED FOR EXPORT"

U.S. DEPARTMENT OF AGRICULTURE GRAIN INSPECTION, PACKERS AND STOCKYARDS ADMINISTRATION FEDERAL GRAIN INSPECTION SERVICE			FIELD OFFICE: <b>1</b>		OMB NO. 0580-0013 (See reverse)		
			FOR WEEK ENDING <b>2</b> Thursday		Information is collected in order to publish timely information on quantity and quality conditions of grain (7 U.S.C. 1622). Individual establishment information held confidential.		
<b>REPORT OF GRAIN INSPECTED AND WEIGHED FOR EXPORT</b>							
SERIAL NO <b>3</b>	CERTIFICATE DATE (Mo./Day/Year) <b>4</b>	LOCATION CODE <b>5</b>	APPLICANT NO <b>6</b>	TYPE SHIPMENT <b>7</b> <input type="checkbox"/> Bulk <input type="checkbox"/> Sacks		TYPE SERVICE <b>8</b> <input type="checkbox"/> Insp/Weigh (IW) <input type="checkbox"/> Weigh Only (W) <input type="checkbox"/> Insp. Only (I) <input type="checkbox"/> Other (OT) <input type="checkbox"/> Phytosanitary (PS) <input type="checkbox"/> Witness Trans. (WT)	
CARRIER IDENTIFICATION <b>9</b>			TYPE <b>10</b> <input type="checkbox"/> Ship <input type="checkbox"/> Container <input type="checkbox"/> Rail (Cu-Stm) <input type="checkbox"/> Rail (Composite) CARRIER <input type="checkbox"/> Truck <input type="checkbox"/> Barge <input type="checkbox"/> Rail (Single Lot) <input type="checkbox"/> Other				
DESTINATION <b>11</b>		GRAIN <b>12</b>	GRADE <b>13</b>	SPECIAL GRADES <b>14</b>	NO. S/L'S OR CARRIERS <b>15</b>	QUANTITY (Pounds) <b>16</b>	
DOCKAGE/SUNFLOWER SEED FOREIGN MATERIAL				TEST WEIGHT			
High <b>17</b>		Low	Average	Certified	Average <b>18</b> Certified (Optional)		
WHEAT	CORN (whole or cracked)	BARLEY	SORGHUM	OATS	CANOLA		
HT	HT	SMT	HT	HT	HT		
DKT	DKT	HT	DKT	ODK	D GK		
FM	BC	DKT	BN	FM	DKT		
SHBN	FM	WO	FM	WO	ERG		
DEF	BCFM	FM	BNFM	OG	SCT		
CCL	OCOL	OG	FLAXSEED <b>19</b>	SO	STON		
WOCL	CCOM	SBLY		THIN	CADM		
DHV-HVAC	OM	SKBN	HT		IADM		
OWH	WK	BN	DKT		GLUC		
WHCB	CC	THIN		TRITICALE		ERC	
WTHD		PL		RYE			
WG	SOYBEANS	IBHT	SUNFLOWER SEEDS	HT			
MIXED GRAIN	HT	FDK		DKT	FMOW		
	DKT	IBF	HT	FMWR	FM		
HT	FM	MDK	DKT	FM	HT		
DKT	SPL	IBM	DEHULLED	SHBN	DKT		
FM	SBOC		ADM	DEF	THIN		
LOAD ORDER				RESULTS			
<b>20</b> Moisture	<input type="checkbox"/> Minimum (Min) <input type="checkbox"/> Maximum (Max) <input type="checkbox"/> Average (Avg) (Indicate checked amount) _____ %			High <b>21</b>	Low	Average	
<b>22</b> Protein	Basis <input type="checkbox"/> Min _____ % <input type="checkbox"/> Declared Avg _____ % <input type="checkbox"/> Max _____ % <input type="checkbox"/> Ordinary (Undeclared)			High <b>24</b>	Low	Average	
<b>25</b> Oil	Basis <input type="checkbox"/> Min _____ % <input type="checkbox"/> Declared Avg _____ % <input type="checkbox"/> Max _____ % <input type="checkbox"/> Ordinary (Undeclared)			High <b>27</b>	Low	Average	
<b>28</b> Starch	<input type="checkbox"/> Minimum <input type="checkbox"/> Maximum <input type="checkbox"/> Average (Indicate checked amount) _____ %			High <b>29</b>	Low	Average	
<b>Aflatoxin</b>	Requested? <input type="checkbox"/> Yes <input type="checkbox"/> No	Basis <input type="checkbox"/> Composite <input type="checkbox"/> Sublot <input type="checkbox"/> Both <input type="checkbox"/> Other <b>31</b>		Screening <b>32</b> ≤ 20 ppb <input type="checkbox"/> > 20 ppb <input type="checkbox"/>	Quantitative <b>33</b> ≤ 20 ppb <input type="checkbox"/> > 20 ppb <input type="checkbox"/>	Avg ppb <b>34</b>	Rejects <b>35</b>
	Performed? <input type="checkbox"/> Yes <input type="checkbox"/> No <b>30</b>						
<b>Ochratoxin</b>	Requested? <input type="checkbox"/> Yes <input type="checkbox"/> No	Basis <input type="checkbox"/> Composite <input type="checkbox"/> Sublot <input type="checkbox"/> Both <input type="checkbox"/> Other <b>37</b>		Qualitative <b>38</b>	Quantitative <b>39</b>	Avg ppb <b>40</b>	Rejects <b>41</b>
	Performed? <input type="checkbox"/> Yes <input type="checkbox"/> No <b>36</b>						
<b>Zearalenone</b>	Requested? <input type="checkbox"/> Yes <input type="checkbox"/> No	Basis <input type="checkbox"/> Composite <input type="checkbox"/> Sublot <input type="checkbox"/> Both <input type="checkbox"/> Other <b>43</b>		Qualitative <b>44</b>	Quantitative <b>45</b>	Avg ppb <b>46</b>	Rejects <b>47</b>
	Performed? <input type="checkbox"/> Yes <input type="checkbox"/> No <b>42</b>						
<b>DON</b>	Requested? <input type="checkbox"/> Yes <input type="checkbox"/> No	Basis <input type="checkbox"/> Composite <input type="checkbox"/> Sublot <input type="checkbox"/> Both <input type="checkbox"/> Other <b>49</b>		Qualitative <b>50</b>	Quantitative <b>51</b>	Avg ppm <b>52</b>	Rejects <b>53</b>
	Performed? <input type="checkbox"/> Yes <input type="checkbox"/> No <b>48</b>						
<b>Falling Number</b>	Basis <input type="checkbox"/> Dry Matter <b>54</b> <input type="checkbox"/> As is <input type="checkbox"/> Specified Moisture _____ % M			Seconds <b>55</b>			
<b>56</b> Infestation	Sublots with insects		Components Infested	Insects Per Lot			
ADDITIVES <b>57</b>				FUMIGANT			
Type Insecticide <input type="checkbox"/> Malathion <input type="checkbox"/> Reldan <input type="checkbox"/> Actellic <input type="checkbox"/> Other _____	Type Dust Suppressant <input type="checkbox"/> Water <input type="checkbox"/> Oil <input type="checkbox"/> Other _____		Dye <input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Witness <input type="checkbox"/> Contract <input type="checkbox"/> According to official procedure <b>58</b>			
ENTRIES BELOW ARE OPTIONAL							
REPORTED BY	EGIS ENTRY BY <b>59</b>			DATE			
REMARKS				STOWAGE			

Form FGIS-938 (09-14) Previous editions are obsolete. Expires January 2018

**FGIS-938, "REPORT OF GRAIN INSPECTED AND WEIGHED FOR EXPORT (REVERSE)"**

Grade Codes		Special Grade Codes				
Code	Grade	Code	Special Grade	Code	Special Grade	
1	U.S. No. 1	BLCH	Bleached	INF	Infested	
2	U.S. No. 2	BLIT	Blighted	LGAR	Light Garlicky	
2 O/B	U.S. No. 2 or Better	BRIT	Bright	LSM	Light Smutty	
3	U.S. No. 3	EHVY	Extra Heavy	PL	Plump	
3 O/B	U.S. No. 3 or Better	ERG	Ergoty	SMUT	Smutty	
4	U.S. No. 4	FLAD	Flint & Dent	STND	Stained	
4 O/B	U.S. No. 4 or Better	FLIN	Flint	THIN	Thin	
5	U.S. No. 5	GAR	Garlicky	TRET	Treated	
5 O/B	U.S. No. 5 or Better	HVY	Heavy	WAXY	Waxy	
SG	U.S. Sample Grade					
SG O/B	U.S. Sample Grade or Better					
MIXED	U.S. Mixed Grain					
Grain Codes		Destination Codes				
Code	Subclass, Class, or Grain	AFGHANISTAN	COOK ISLANDS	IRELAND	NEW ZEALAND	SWITZERLAND
BLY	Barley	ALBANIA	COSTA RICA	ISRAEL	NICARAGUA	SYRIA
SRB	Six Rowed Barley	ALGERIA	CROATIA	ITALY	NIGER	TAJKISTAN
SRBM	Six Rowed Blue Malting Barley	ANDORRA	CUBA	IVORY COAST	NIGERIA	TANZANIA
SRMB	Six Rowed Malting Barley	ANGOLA	CYPRUS	JAMAICA	NIUE	THAILAND
TRB	Two Rowed Barley	ANGUILLA	CZECH REP	JAPAN	NMARIANA	TOGO
TRMB	Two Rowed Malting Barley	ANTIGUA	DENMARK	JORDAN	NORFOLK IS	TOKELAU
K	Canola	ARGENTINA	DJIBOUTI	KAZAKHSTAN	NORTH KOREA	TONGA
WHC	White Corn	ARMENIA	DOMINICA	KENYA	NORWAY	TRINIDAD
XC	Mixed Corn	ARUBA	DOMINIC REP	KIRIBATI	OMAN	TUNISIA
YC	Yellow Corn	AUSTRALIA	ECUADOR	KOREA REP	PAKISTAN	TURK IS
FLAX	Flaxseed	AUSTRIA	EGYPT	KUWAIT	PALAU	TURKEY
XGR	Mixed Grain	AZERBAIJAN	EL SALVADOR	KYRGYZSTAN	PANAMA	TURKMENISTAN
O	Oats	B VIRGIN	EQ GUINEA	LAOS	PARAGUAY	TUVALU
RYE	Rye	BAHAMAS	ERITREA	LATVIA	PERU	UGANDA
S	Sorghum	BAHRAIN	ESTONIA	LEBANON	PHILIPPINES	UKRAINE
TANS	Tannin Sorghum	BANGLADESH	ETHIOPIA	LESOTHO	PITCAIRN	UN ARAB EM
WHS	White Sorghum	BARBADOS	F SO ANT	LIBERIA	POLAND	UN KINGDOM
XS	Mixed Sorghum	BELARUS	FALKLAND IS	LIBYA	PORTUGAL	UNKNOWN
XSB	Mixed Soybeans	BELGIUM	FAROE ISLAND	LIECHTEN	PUERTO RICO	URUGUAY
YSB	Yellow Soybeans	BELIZE	FIJI	LITHUANIA	QATAR	USA
SF	Sunflower Seeds	BENIN	FINLAND	LUXEMBOURG	REP S AFRICA	UZBEKISTAN
TRIT	Triticale	BERMUDA	FR GUINEA	MACAO	REUNION	VANUATU
ADU	Amber Durum Wheat	BHUTAN	FRANCE	MACEDONIA	ROMANIA	VATICAN CITY
DNS	Dark Northern Spring Wheat	BOLIVIA	FRENCH POLY	MADAGASCAR	RUSSIA	VENEZUELA
DU	Durum Wheat	BOSNIA-HERC	GABON	MALAWI	RWANDA	VIETNAM
HADU	Hard Amber Durum Wheat	BOTSWANA	GAMBIA	MALAYSIA	SAN MARINO	WALLIS
HDWH	Hard White Wheat	BR IND O TER	GAZA STRIP	MALDIVES	SAO TOME&PR	WEST BANK
HRW	Hard Red Winter Wheat	BRAZIL	GEORGIA	MALI	SAUDI ARABIA	WEST SAMOA
NS	Northern Spring Wheat	BRUNEI	GERMANY	MALTA	SENEGAL	WST SAHARA
RS	Red Spring Wheat	BULGARIA	GHANA	MARSHALL	SEYCHELLES	YEMEN
SRW	Soft Red Winter Wheat	BURKINA	GIBRTAR	MARTINIQUE	SIERRA LEONE	YUGOSLAVIA
SWH	Soft White Wheat	BURMA	GREECE	MAURITANIA	SINGAPORE	ZAIRE
UNCL	Unclassed Wheat	BURUNDI	GREENLAND	MAURITIUS	SLOVAKIA	ZAMBIA
WHCB	White Club Wheat	CAMBODIA	GRENADA	MEXICO	SLOVENIA	ZIMBABWE
WWH	Western White Wheat	CAMEROON	GUATEMALA	MICRONESIA	SOLOMON IS	
XWHT	Mixed Wheat	CANADA	GUINEA	MOLDOVA	SOMALIA	
WG	Wet Gluten	CANARY IS	GUINEA-BISSA	MONACO	SP MQEL	
CSCR	Corn Screenings	CAPE VERDE	GUYANA	MONGOLIA	SPAIN	
HB	Hulless Barley	CAYMAN IS	HAITI	MONTSERRAT	SRI LANKA	
MBLY	Malted Barley	CEN AFR REP	HEARD ISLAND	MOROCCO	ST. HELENA	
CC	Cracked Corn	CHAD	HONDURAS	MOZAMBIQUE	ST. LUCIA	
		CHILE	HONG KONG	NAMIBIA	ST. VINCENT	
		CHINA MAIN	HUNGARY	NAURU	ST.KITTS&NEV	
		CHINA T	ICELAND	NEPAL	SUDAN	
		COCOS IS	INDIA	NETH ANTIL	SURINAME	
		COLOMBIA	INDONESIA	NETHERLANDS	SVALBARD	
		COMOROS	IRAN	NEW CALIDONIA	SWAZILAND	
		CONGO (BRAZ)	IRAQ	NEW GUINEA	SWEDEN	

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**Instructions for Completing Form FGIS-938,  
"Report of Grain Inspected and Weighed for Export"**

Complete items 1-16 for all export shipments. Complete applicable items 17-59 for all lots loaded into vessels, barges, and railcars inspected under the Cu-Sum loading plan or complete applicable items 30-59 for all containers.

1. Enter the field office name.
2. Enter the reporting period Thursday ending date.
3. Record the DEC number when entering in the DEC system.
4. Enter the certification date in MM/DD/YYYY format.
5. Enter the 6-digit export elevator code or specified service point code. Use the on- line pick list.
6. Enter the GBA customer number in the applicant field. For work performed by OAs this will be their GBA customer number.
7. Check the appropriate box (Bulk or Sack) to indicate the type of shipment.
8. Check the appropriate box to indicate the type of service. Check Insp/Weigh (IW) for shipments inspected and weighed; check Insp. Only (I) for shipments only inspected; check Weigh Only (W) for shipments only weighed; (PS) for phytosanitary inspections only; and, (WT) for witness transfer. Check Other (OT) for any other types of service.
9. Enter the vessel name, unit train number, or other appropriate carrier identification. Do not enter vessel prefixes (M/V, S/S, etc.) and do not include decimals on the DEC data entry screen. If the report represents several rail cars, containers, or trucks inspected and certified as single lots, enter the identification of one of the carriers the lot represents. Each form must contain a unique identification, if all other identifiable information is the same (i.e. weight, grade, destination, etc.).
10. Check the appropriate carrier code. In the case of railcars, check Rail (single lot) for all railcars which were certified as single lots or single lots recertified as combined lots. Check Rail (Cu-Sum) for all railcars which were inspected under the Cu-Sum plan. Check Rail (Composite) for unit train railcars not graded under the Cu-Sum plan, and railcar samples that are composited for grading.

11. Enter the country of destination using the approved destination codes listed on the reverse side of form FGIS-938. Or refer to the U.S. Census Bureau for the current destination codes found here: <http://www.census.gov/foreign-trade/schedules/c/countrycode.html>.
12. Enter the abbreviation for the subclass, class, or grain, whichever is appropriate. Refer to the reverse side of Form FGIS-938 for a list of the valid grain codes. Some common not standardized grain codes are listed also.
13. Enter the numeric grade of the lot. Include O/B for "or better" grade designations (Example: 2 O/B). Refer to the reverse side of form FGIS-938 for a list of valid grade codes. If the type of service indicated in item 8 is Weighed Only (W), Other (OT), Phytosanitary (PS), or Witness Transfer (WT), leave blank.
14. Enter the abbreviation for special grades, if applicable. Refer to the reverse side of Form FGIS-938 for a list of valid special grade codes.
15. Enter the number of sublots inspected whenever the lot was inspected under the Cu-Sum uniform loading plan. Otherwise, enter the number of carriers inspected and/or weighed.
16. Enter the actual weight for ships and other in pounds. Leave this field blank for containers, trucks, rail, and barges. The standard weight (below) will be calculated in DEC based on the carrier type.

Truck	=	52,800 lbs.	approx. 23.95 MT
Container	=	54,000 lbs.	approx. 24.49 MT
Railcar	=	220,000 lbs.	approx. 99.79 MT
Barge	=	3,648,000 lbs.	approx. 1,654.70 MT
Pacific Northwest (PN) Barge	=	6,707,000 lbs.	approx. 3,042.24 MT

Obtain from the elevator personnel the estimated weights for other types of carriers which are not weighed.

**NOTE: Complete the following items if the type carrier in item 10 is Ship, Rail (Cu-Sum), or Barge and the type service in item 8 is (IW) Insp/Weigh or (I) Insp. Only.**

17. Enter the high, low, and average dockage or sunflower seed foreign material results for the sublots, in hundredths. Enter the certified result to one decimal place. Report dockage results for all applicable grains, even if no dockage was certified.

18. Enter the average test weight result in hundredths. The block marked Certified is optional and for field office or agency use only.
19. Enter the factor averages which are applicable to the subclass, class, or grain. Report the results in tenths or as whole numbers as they are certified.
20. Check the appropriate box (Minimum, Maximum, or Average) to indicate the moisture load order requirements declared by the applicant, if any, and enter the declared percentage. If a moisture load order was not declared, leave the load order boxes blank.
21. Enter the high, low, and average moisture results for the sublots in tenths.
22. Check the appropriate box (Minimum, Maximum, Average, or Ordinary) to indicate the protein load order requirements declared by the applicant. If a minimum, maximum, or average protein is declared, enter the declared percentage. If protein analysis is requested but a specific load order is not declared, leave the load order boxes blank.
23. The basis for wheat protein reported in DEC is a specified moisture basis of 12 percent. Check the box marked Specified Moisture and enter 12.0 percent as the moisture basis.

The basis for soybean protein reported in DEC is a specified moisture basis of 13.0 percent. Check the box marked Specified Moisture and enter 13.0 percent as the moisture basis.

The basis for corn protein reported in DEC is on a dry matter basis. Check the box marked Dry Matter.

The basis for barley protein reported in DEC is on a dry matter basis. Check the box marked Dry Matter.

24. Enter the high, low, and average protein results for the sublots in tenths. Report only subplot results not composite sample results.

For wheat, report results only on a 12.0 percent moisture basis.

For soybeans, report results only on a 13.0 percent moisture basis. For corn, report results only on a dry matter basis.

For barley, report results only on a dry matter basis.

25. Check the appropriate box (Minimum, Maximum, Average, or Ordinary) to indicate the oil load order requirements declared by the applicant. If minimum, maximum, or average oil is declared, enter the declared percentage. If oil analysis is requested but a specific load order is not declared, leave the load order boxes blank.

26. The basis for soybean oil reported in DEC is a specified moisture basis of 13.0 percent. Check the box marked Specified Moisture and enter 13.0 percent as the moisture basis.

The basis for sunflower seed oil reported in DEC is a specified moisture basis of 10.0 percent. Check the box marked Specified Moisture and enter 10.0 percent as the moisture basis.

The basis for corn oil reported in DEC is on a dry matter basis. Check the box marked Dry Matter.

27. Enter the high, low, and average oil results for the sublots in tenths. Report only subplot results not composite sample results.

For soybeans, report results only on a 13.0 percent moisture basis.

For sunflower, seeds report results only on a 10.0 percent moisture basis.

28. Corn starch results reported in DEC are on a dry matter basis. Check the appropriate box (Minimum, Maximum, Average, or Ordinary) to indicate the starch load order requirements declared by the applicant. If a minimum, maximum, or average starch is declared, enter the declared percentage. If starch analysis is requested but a specific load order is not declared, leave the load order boxes blank.

29. Enter the high, low, and average starch results for the sublots in tenths. Report only subplot results not composite sample results. Starch results are to be reported on a dry matter basis.

30. Check the appropriate box (Yes or No) to indicate if the applicant requested **aflatoxin** testing on the lot. Also, check the appropriate box (Yes or No) to indicate if aflatoxin testing was performed on the lot. Only aflatoxin performed by FGIS or by an FGIS approved lab should be recorded here.

31. If aflatoxin testing is performed, check the appropriate box (subplot, composite, both subplot and composite, or other) to indicate the basis of testing.

32. Enter the number of all screening tests performed with results less than or equal to 20 ppb and greater than 20 ppb. This is for all grain tested as part of the lot, loaded or not.
33. Enter the number of all quantitative tests performed with results less than or equal to 20 ppb and greater than 20 ppb. This is for all grain tested as part of the lot, loaded or not.
34. When quantitative method is used for the entire lot, enter the average ppb for grain in the certified lot.
35. Enter the number of rejects not included in the certificated lot determined by either method.
36. Check the appropriate box (Yes or No) to indicate if the applicant requested **ochratoxin** testing on the lot. Also, check the appropriate box (Yes or No) to indicate if ochratoxin testing was performed on the lot. Only ochratoxin tests performed by FGIS or by an FGIS approved lab should be recorded here.
37. If ochratoxin testing is performed, check the appropriate box (sublot, composite, both sublot and composite, or other) to indicate the basis of testing.
38. Enter the number of all qualitative ochratoxin tests performed. This is for all grain tested as part of the lot, loaded or not.
39. Enter the number of all quantitative ochratoxin tests performed. This is for all grain tested as part of the lot, loaded or not.
40. When quantitative method is used for the entire lot, enter the average ppm for grain in the certified lot.
41. Enter the number of rejects not included in the certificated lot determined by either method.
42. Check the appropriate box (Yes or No) to indicate if the applicant requested **zearalenone** testing on the lot. Also, check the appropriate box (Yes or No) to indicate if zearalenone testing was performed on the lot. Only zearalenone tests performed by FGIS or by an FGIS approved lab should be recorded here.
43. If zearalenone testing is performed, check the appropriate box (sublot, composite, both sublot and composite, or other) to indicate the basis of testing.
44. Enter the number of all qualitative zearalenone tests performed. This is for all grain tested as part of the lot, loaded or not.

45. Enter the number of all quantitative zearalenone tests performed. This is for all grain tested as part of the lot, loaded or not.
46. When quantitative method is used for the entire lot, enter the average ppm for grain in the certified lot.
47. Enter the number of rejects not included in the certificated lot determined by either method.
48. Check the appropriate box (Yes or No) to indicate if the applicant requested **DON** testing on the lot. Also, check the appropriate box (Yes or No) to indicate if DON testing was performed on the lot. Only DON tests performed by FGIS or by an FGIS approved lab should be recorded here.
49. If DON testing is performed, check the appropriate box (sublot, composite, both sublot and composite, or other) to indicate the basis of testing.
50. Enter the number of all qualitative DON tests performed. This is for all grain tested as part of the lot, loaded or not.
51. Enter the number of all quantitative DON tests performed. This is for all grain tested as part of the lot, loaded or not.
52. When quantitative method is used for the entire lot, enter the average ppm for grain in the certified lot.
53. Enter the number of rejects not included in the certificated lot determined by either method.
54. Check the appropriate box (As is, Dry Matter, or Specified Moisture) to indicate the falling number moisture basis requested by the applicant, if any. If specified moisture is requested, enter the percent.
55. Enter the falling number result. If a falling number analysis was performed on each subplot, show the lot average. If a falling number analysis was performed on a composite sample, show the composite result. When a falling number analysis is performed on a lot and the results are not available in time to be transmitted during the reporting period, report the falling number basis (As is, Dry Matter, or Specified Moisture), but leave the result block blank. Call the Field Management Division when the falling number result becomes available.

56. This item refers to the three infestation blocks. In the first block, enter the number of sublots which contained one or more live insects. In the second block, enter the number of components which were found to be "infested" according to the appropriate definition of "infested" in the Grain Inspection Handbook, Book II. In the third block, enter the total number of live insects found in the lot. Enter a zero in each of the infestation blocks if no insects were found during the inspection. Summarize this infestation data only for those sublots or components which remained in the carrier, regardless of whether the carrier or portion of the carrier was fumigated to remove a special grade designation "infested." If the number of components infested (second block) is reported as 1 or more, then either a fumigant or the special grade "infested" should be indicated elsewhere on the report.
57. Check the appropriate boxes to indicate if insecticides, dust suppressants, or dyes were applied to the lot. Show only additives which were specifically requested in the load order and/or additives which were applied after sampling and weighing.
- For insecticides, check the appropriate box (Malathion, Actellic, Reldan, or Other). If insecticides were added to the lot and the type is unknown, check the box marked Other. Leave blank if insecticides were not applied.
- For dust suppressants, check the appropriate box (Water, Oil, or Other). If a dust suppressant was applied to the lot and the type is unknown, check the box marked Other. Leave blank if dust suppressants were not applied. For dyes, check the appropriate box (Yes or No) to indicate if a dye was applied.
58. Check the appropriate box (Witness, Contract, or According to Official Procedures) to indicate the type of fumigation took place on lots or partial lots in accordance with the definitions within Fumigation Handbook.
- Witness –When fumigation is requested and official personnel are present to observe fumigation; when a carrier does not qualify for FGIS official fumigation procedures because the carrier is not an approved type carrier; when the cargo is not an acceptable bulk commodity or when cargo is in sacks.
- Contract - When official personnel observes a contract specified fumigation procedure.
- According to official procedures – Fumigation is performed in a manner that meets the minimum requirements set forth in the FGIS Fumigation Handbook. Handbook. When official personnel observes a contract specified fumigation procedure
59. The items below the bold line (stow age, remarks, etc.) are optional and for field office or agency use only. This data will not be entered into the DEC.