

# Minot Grain Inspection Inc.

Federally Licensed Official Service Provider  
1804 Valley St. PO Box B  
Minot, North Dakota 58701



David Thom, President, Owner  
Mark Einarson, Quality Coordinator, Manager

## FEE SCHEDULE

**EFFECTIVE DATE:** July 1, 2016, "Federal Grain Inspection Service (FGIS) must approve all fees for official services and Official Agencies (OAs) will assess only those fees appearing on their current approved fee schedule." The unit fees include the FGIS user fees.

### REGULAR HOURS:

Office Hours: 7:00AM to 3:00PM Monday through Friday

Inspection Hours: 9:00AM to 5:00PM. Contact lab by 9:30AM for same day inspection service.

Sampling Hours: 9:00AM to 5:00PM Monday through Friday. Contact lab by 10:00AM for same day sampling service.

**Regular Hourly Rate:** Sampler/Technician \$20.00 per man-hour assessed in 1/4-hour increment.  
Sampler/Technician/Weigher (*Container Loading Facility*) \$36.00 per man-hour assessed in 1/4 hour increments.  
Inspectors \$46.00 per man-hour assessed in 1/4 hour increments.

**Overtime Hourly Rate:** The overtime hourly rate will be 1-1/2 times the regular hourly rate and will be applied to all hours outside regular sampling/inspection hours and Saturdays. *Holidays and Sundays will be charged double time.* All hourly rates will be assessed in 1/4-hour increments.

**HOLIDAYS:** Holiday rates apply on days when Minneapolis Grain Exchange is closed for holiday. (Martin Luther King Day, Presidents Day, Good Friday, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Christmas Eve after 1:00 p.m. local time and Christmas Day, New Years Eve after 1:00 p.m. local time and New Years Day.)

**FINANCE CHARGES:** Payment is due upon receipt of the invoice. If payment is not received within 30 days after the invoice date, a finance charge of one and one half percent per month shall be assessed. In addition, service may be withheld until the delinquent account is paid and a cash deposit is made guaranteeing payment for future services.



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**Weather Policy:** Minot Grain Inspection will adhere to the following inclement weather policy, railcar sampling services may be delayed or suspended when one or more of the following conditions exist:

*High winds, rainfall that creates conditions that are either dangerous to employees and/or degrading to the grain being sampled, lightning, snow and/or ice on the railcars, or any other weather related and/or facility specific condition that could put employees providing the sampling service in jeopardy. Adequate lighting must be provided when onsite sampling is requested after sunset.*

**Minimum Call out:** A minimum 2-hour callout at the applicable hourly rate will apply Sunday through Saturday.

**Travel and Stand-by Rates:** Travel assessed for actual travel time at the applicable hourly rate. Stand-by will be charged at an applicable rate for delays not caused by the Agency and will apply in 1/4-hour increments. Travel and Stand-by rates outside Regular Hours will be applied at the Overtime Rate.

**Mileage Fees:** The IRS standard mileage will be assessed. Changes to the mileage rate are effective when the IRS changes their standard mileage rate. Mileage will be prorated when possible.

**Commercial Inspections Services:** Official commercial inspections are offered and will be negotiated, on a case-by-case basis, from our officially approved fee schedule.

**Equipment Services:** Directive 9180.68, *CROSS UTILIZATION OF EQUIPMENT*, outlines the procedures for cross utilizing inspection and weighing equipment. The approval and checktesting of elevator-owned lab equipment /mechanical samplers used for Official Inspection Services will be billed at the applicable hourly rate, plus travel time and mileage.

**On-Call Charges:** These charges apply to Saturday, Sunday, and Holidays when the applicant wants personnel available and waiting to report for duty. The elevator establishes a start time and will contact agency personnel prior to the start time to report on the loading status. If the elevator is not ready by the established time, a 4-hour per person per day charge will be assessed at the appropriate hourly rate.

**Sealing Railcars:** *Minot Grain Inspection is not responsible for the seals after the railcar leaves the applicant's property. It is the applicant's responsibility to confirm that all seals have been applied by Minot Grain Inspection to their satisfaction.*



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## OFFICIAL INSPECTION SERVICE

Truck (Sample, Grade, & Certification)(Minot Office Location)	\$12.76
Rail (Sample, Grade, & Certification) – single factor	\$16.50
Rail (Sample, Grade, & Certification) – two or more factors	\$17.95
Submitted Grade & Certification – two or more factors	\$ 8.99
Submitted Grade & Certification – single factor	\$ 6.50
Reinspection, New Sample	Same as Original
Reinspection, File Basis	\$ 9.00
Sunflower Seed Oil Test	\$ 8.50
Insect Damaged Kernels on 100 gram per applicant request	\$ 7.14
Protein Test	\$ 5.44
Wet Gluten	\$ 5.44
Protein and Oil Test (Soybeans) – or – Protein, Oil, and Starch (Corn)	\$ 6.34
Special Statements	\$ 4.50
Vomitoxin (DON) Test	\$29.80
Class X Official Weighing Certificate (Plus applicable hourly fee)	\$ 6.00
Aflatoxin Test	\$33.00
Stowage Examinations per Certificate	\$ 3.00
Extra Factors (each factor)	\$ 1.50
Extra Copy or corrected Certificate	\$ 2.00
Sealing Railcar Tops or Containers per MGI plastic seal (max charge \$6.00)	\$ 1.10
Sealing Railcar Tops or Containers per applicant provided cable seal	\$ 1.25
Specify Damage, or similar after initial grade (single factor)	\$ 5.00
Admixture Inspection	\$ 4.00
12 Ft. Probe – Railcar (in addition to original sampling charge)	\$ 2.50
Composite Sample Preparation (per subsample)	\$ 1.00



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## OFFICIAL SAMPLING SERVICE

Sampling & Certification (no grade)	\$13.14
Sampling Truck or Railcar (probe only)	\$10.00
Sampling Truck (at office location) (probe only)	\$ 4.00
Sampling Warehouse Lot (plus hourly rate)	\$13.14

### On-Line Sampling/ Inspection

Applicant must provide lab space and all equipment to perform official services at SSP.

*Per Diem rate per person per day after 8 hrs.	Room	Actual
	Meals	\$15.00

D/T Sampling (plus hourly charge) – Includes Grade	\$17.00
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### Container Loading Facilities

D/T, Probe, Pelican, Ellis Cup (plus hourly charge) – Includes condition check	\$17.00
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### DELIVERY CHARGES

Sample delivery to Minot	\$ 1.50
Sample delivery to Mpls. or other point (each 1000 grams or part of)	\$ 5.00

If applicant requests overnight express service or other shipping, charges will be billed to applicant as billed to this agency.



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SERVICES NOT PERFORMED UNDER THE USGSA	
Extra factors that do not determine grade (per factor)	\$1.50
Faxing per page and/or Email	\$1.00
Extra copies or corrected Certificates	\$2.00
Malt Germination	\$7.00
Germination	\$6.00
Purity	\$4.30
Grade - Beans, Peas, Lentils	\$18.00
Grade - Confectionary SFS (tw,mt,dkg,dst)	\$14.00
Dark Roast (performed with grade)	\$8.50
Dark Roast (performed without grade)	\$22.50
Nusun/mid-oleic acid test	\$5.00
DON (vomitoxin) unapproved grain	\$29.80
Special Handling	\$3.00
Supervisory Weights (per certificate)	\$4.00
Falling Numbers	\$10.00
Other Proteins	\$4.30
Sclerotinia	\$1.50
Shipping and Handling	\$3.00
Freight/Postage	Actual
Seed count	\$7.50
TW - dirty	\$1.50
Re-average Grades or other report preparation	\$3.00
Spreadsheet report (per report)	\$10.00
Sampling Unit Fee	\$13.14
Travel, Stand-by, and On-Line Sampling Hourly Fee	\$20.00

# Minot Grain Inspection Inc.

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1804 Valley St. PO Box B  
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David Thom, President, Owner  
Mark Einarson, Official Agency Manager

## AMA FEE SCHEDULE

**EFFECTIVE DATE:** August 1, 2017, "Federal Grain Inspection Service (FGIS) must approve all fees for official services and Official Agencies (OAs) will assess only those fees appearing on their current approved fee schedule." The unit fees include the FGIS user fees.

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Office Hours: 7:00AM to 3:00PM Monday through Friday

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Sampling Hours: 9:00AM to 5:00PM Monday through Friday. Contact lab by 10:00AM for same day sampling service.

**Regular Hourly Rate:** Sampler/Technician \$42.00 per man-hour assessed in 1/4-hour increment.  
Inspectors/Sanitation Inspections \$46.00 per man-hour assessed in 1/4 hour increments.

**Overtime Hourly Rate:** The overtime hourly rate will be 1-1/2 times the regular hourly rate and will be applied to all hours outside regular sampling/inspection hours and Saturdays. *Holidays and Sundays will be charged double time.* All hourly rates will be assessed in 1/4-hour increments.

**HOLIDAYS:** Holiday rates apply on days when Minneapolis Grain Exchange is closed for holiday. (Martin Luther King Day, Presidents Day, Good Friday, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Christmas Eve after 1:00 p.m. local time and Christmas Day, New Years Eve after 1:00 p.m. local time and New Years Day.)

**FINANCE CHARGES:** Payment is due upon receipt of the invoice. If payment is not received within 30 days after the invoice date, a finance charge of one and one half percent per month shall be assessed. In addition, service may be withheld until the delinquent account is paid and a cash deposit is made guaranteeing payment for future services.

AMA FS03 08/01/2017

Phone #: 701-838-1734  
Fax #: 701-838-3782



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## AMA FEE SCHEDULE PAGE 2

**Weather Policy:** Minot Grain Inspection will adhere to the following inclement weather policy, railcar sampling services may be delayed or suspended when one or more of the following conditions exist:

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**Mileage Fees:** The IRS standard mileage will be assessed. Changes to the mileage rate are effective when the IRS changes their standard mileage rate. Mileage will be prorated when possible.

**Equipment Services:** Directive 9180.68, *CROSS UTILIZATION OF EQUIPMENT*, outlines the procedures for cross utilizing inspection and weighing equipment. The approval and checktesting of elevator-owned lab equipment /mechanical samplers used for Official Inspection Services will be billed at the applicable hourly rate, plus travel time and mileage.

**On-Call Charges:** These charges apply to Saturday, Sunday, and Holidays when the applicant wants personnel available and waiting to report for duty. The elevator establishes a start time and will contact agency personnel prior to the start time to report on the loading status. If the elevator is not ready by the established time, a 4-hour per person per day charge will be assessed at the appropriate hourly rate.

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## AMA FEE SCHEDULE PAGE 3

### OFFICIAL INSPECTION SERVICE

Truck (Sample, Grade, & Certification)(Minot Office Location) (field run)	\$25.00
Truck (Sample, Grade, & Certification)(Minot Office Location)(other than field run)	\$18.00
Rail, Warehouse Lot, Container: Sample, Grade, & Certification;	
– single factor (field run)	\$24.00
– single factor (other than field run)	\$17.00
– two or more factors (field run)	\$31.00
– two or more factors (other than field run)	\$24.00
Submitted Grade & Certification:	
- single factor (field run)	\$14.00
- single factor (other than field run)	\$ 7.00
- two or more factors (field run)	\$21.00
- two or more factors (other than field run)	\$14.00
Special Statements	\$ 4.50
Stowage Examinations per Certificate	\$ 3.00
Extra Factors (each factor)	\$ 7.00
Extra Copy or corrected Certificate	\$ 2.00
Sealing Railcar Tops/Doors or Containers per MGI plastic seal (max charge \$6.00)	\$ 1.10
Sealing Railcar Tops/Doors or Containers per applicant provided cable seal (per seal)	\$ 1.25
Admixture Inspection	\$ 4.00
12 Ft. Probe – Railcar (in addition to original sampling charge)	\$ 2.50
Composite Sample Preparation (per subsample)	\$ 1.00
Mycotoxin Tests	\$33.00





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## AMA FEE SCHEDULE PAGE 4

### OFFICIAL SAMPLING SERVICE

Sampling & Certification (no grade)	\$15.00
Sampling Truck or Railcar (probe only)	\$10.00
Sampling Truck (at office location) (probe only)	\$ 4.00
Sampling Warehouse Lot	\$10.00

### On-Line Sampling/ Inspection

Applicant must provide lab space and all equipment to perform official services at SSP.

*Per Diem rate per person per day after 8 hrs.	Room	Actual
	M&IE	\$38.25

### DELIVERY CHARGES

Sample delivery to Minot	\$ 1.50
Sample delivery to Mpls. or other point (each 1000 grams or part of)	\$ 5.00

*If applicant requests overnight express service or other shipping, charges will be billed to applicant as billed to this agency.*



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<b>SERVICES NOT PERFORMED UNDER THE AMA</b>	
Extra factors that do not determine grade (per factor)	\$7.00
Faxing per page and/or Email	\$2.00
Extra copies or corrected Certificates	\$2.00
Falling Numbers	\$10.00
Shipping and Handling	\$5.00
Freight/Postage	Actual
Spreadsheet report (per report)	\$10.00
Sampling Unit Fee	\$15.00
Travel, Stand-by, and On-Line Sampling Hourly Fee	\$42.00