

**Instructions to Complete
Termination of Trust Agreement or
Trust Fund Agreement
Form P&SP-2500**

If you, as a packer, market agency, or dealer wish to terminate your trust agreement or trust fund agreement covering your livestock operation with the Packers and Stockyards Program, form P&SP-2500 must be completed. Completion of the termination form will initiate the procedure to release the collateral funding the agreement.

After the termination date, as noted on the enclosed form P&SP-2500, you as the principal must sign and date the form P&SP-2500 and return it to the regional office of the Packers and Stockyards Program as listed below. The states covered by each regional office are listed below its address.

Regional Offices of the Packers and Stockyards Program Grain Inspection, Packers and Stockyards Administration		
Eastern Regional Office Suite 230 75 Spring Street Atlanta, GA 30303-3308 Telephone: (404) 562-5840 FAX: (404) 562-5848 e-mail: PSPAatlantaGA.GIPSA@usda.gov	Western Regional Office 3950 Lewiston St., Suite 200 Aurora, CO 80011-1556 Telephone: (303) 375-4240 FAX: (303) 371-4609 e-mail: PSPDenverCO.GIPSA@usda.gov	Midwestern Regional Office Room 317 210 Walnut Street Des Moines, IA 50309-2110 Telephone: (515) 323-2579 FAX: (515) 323-2590 e-mail: PSPDesMoinesIA.GIPSA@usda.gov
States Covered	States Covered	States Covered
AL, AR, CT, DC, DE, FL, GA, LA, MA, MD, ME, MS, NC, NH, NJ, NY, PA, RI, SC, TN, VA, VT, WV	AK, AZ, CA, CO, HI, ID, KS, MT, NM, NV, OK, OR, TX, UT, WA, WY	IA, IL, IN, KY, OH, MI, MO, MN, ND, NE, SD, WI

If you have any questions about the form or completing the form, please contact the regional office of the Packers and Stockyards Program that covers your state as listed above.

The regional office of the Packers and Stockyards Program will complete Part I of the form (lines 1 through 8).

You, as the registrant/packer, must complete Part II, including the certification (lines 9 through 11).

After you sign and return the form to the regional office, certifying that you do not owe outstanding livestock obligations, the regional office will sign and date Part III (lines 12 through 14), and forward the form to the trustee as authorization to release the collateral funding the agreement. The regional office will retain a copy for the registrant's/packer's files.

Line No.	Subject	Instruction
9	Owes for Outstanding Livestock Obligations	Check the appropriate box to indicate whether you have outstanding obligations for any livestock you have purchased or sold. If yes, attach a list of the sellers that have not yet been paid, or presented their checks to the bank for payment. Include the amount and date for each check or draft that has not been paid by your financial institution.
10	Signature of Registrant or Packer	The principal, or someone authorized to act on the principal's behalf, must sign the form.
11	Date Report Signed	The form must not be signed prior to the date of termination, as indicated in part II of the form. If the form is signed prior to the termination date, an additional copy of form P&SP-2500 will be mailed to you, as the Principal, for completion and signature after the termination date.